ICHVEPS2021 Presentation Video Guidelines

1. Presentation Video

Author of the accepted paper is required to pre-record their video presentation and upload the video. The pre-recorded video will be played to the conference participants during the conference period.

a. Presentation Template

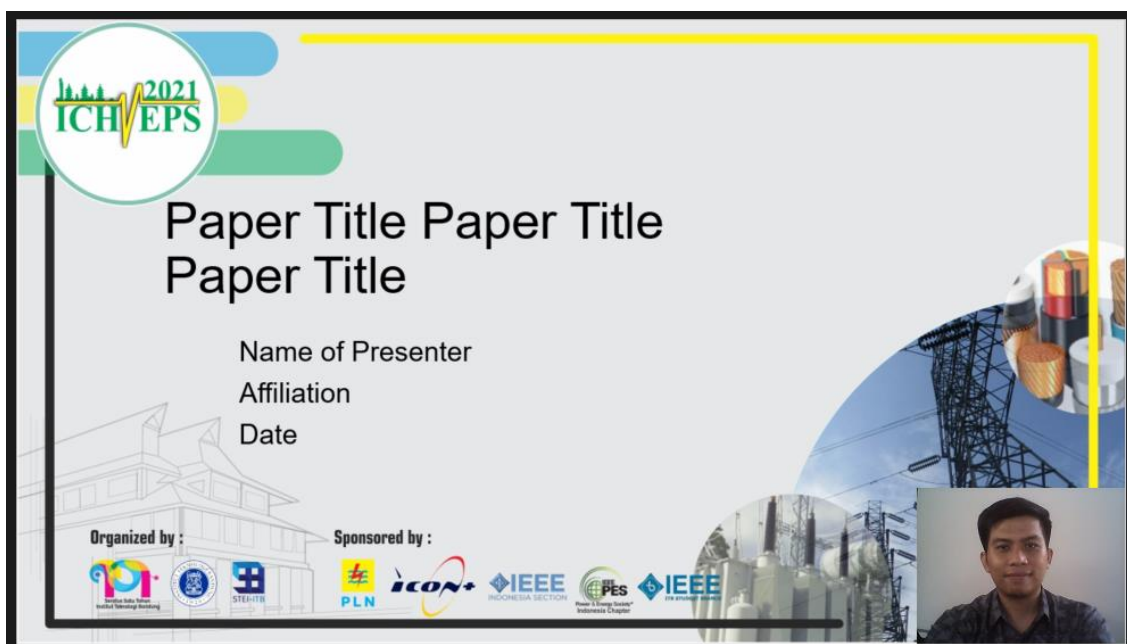Please use ICHVEPS2021 conference PowerPoint slide template which is available at https://bit.ly/ichveps2021video .

Please do not change the slide size (slide size used is widescreen 16:9).

b. Video Requirement

Videos should contain a prominent view of the presentation slides, along with audio of the spoken presentation.

- Presentation video duration: **10 minutes**
- File Format: MPEG-4 (.mp4) file (use the normal H.264 video and AAC audio codecs)
- Video Size: Maximum of 300MB
- Video Setting: HD (1280 x 720 pixels or other "720p" setting) in horizontal format with the ratio of 16:9.
- Audio Quality: please double check your files before submitting to make sure the audio is clear and audible!

Optionally videos may contain a shot of the speaker's face for increased engagement. This shot should be thumbnail-sized and overlaid on the slide images as shown below.

2. Optional Video Recording Software

   Presentation software allows recording audio and video directly in the application and can export appropriate video files. Please see the notes below for detailed instructions for PowerPoint and if you use a different application, please see the notes under Other Options.

a.   PowerPoint
   - Follow these instructions to add audio (and optionally video) to your slides.

   https://support.microsoft.com/en-us/office/record-a-slide-show-with-narration-and-slide-timings-0b9502c6-5f6c-40ae-b1e7-e47d8741161c?ui=en-us&rs=en-us&ad=us

   - Follow these instructions to generate a MPEG-4 (.mp4) file from your slides and audio/video.

   https://support.microsoft.com/en-us/office/turn-your-presentation-into-a-video-c140551f-cb37-4818-b5d4-3e30815c3e83?ui=en-us&rs=en-us&ad=us

b.   Other Options
   - Record your screen (and microphone) while giving the presentation. There are effective and free options to do this on Linux, macOS, and Windows.

   - As a last resort, and only if you are comfortable directly editing video, you can export your slides as images, record an audio track, and combine the two using software like Adobe Premiere Pro, iMovie, or others.

3. Upload Video

After recorded the video presentation, please upload the video (in MP4 format) through any drive link (e.g. Google Drive, We Transfer) and send to our email address.

Please send the drive link only to ichveps2021@stei.itb.ac.id